

**COLORADO FY09 EQIP IMPLEMENTATION SCHEDULE\***

<b><u>Task</u></b>	<b><u>Target Date</u></b>
<ul style="list-style-type: none"> <li>♦ <u>State and Area NRCS Program Staff:</u> <ul style="list-style-type: none"> <li>▪ Final Approval of Screening Criteria, Ranking Criteria, Program Descriptions, etc.</li> <li>▪ Post all required documents to Web</li> <li>▪ Provides support, feedback and oversight as needed.</li> </ul> </li> </ul>	April 2, 2008 – May 30, 2008
<ul style="list-style-type: none"> <li>♦ <u>District Conservationist</u> Send deferral letters to participants</li> </ul>	June 2, 2008
<ul style="list-style-type: none"> <li>♦ <u>District Conservationist</u> Promote deferred FY2008 applications in ProTracts to FY2009</li> </ul>	July 3, 2008
<ul style="list-style-type: none"> <li>♦ <u>State and Area NRCS Program Staff</u> Payment schedule finalized and loaded in ProTracts for FY2009</li> </ul>	July 3, 2008
<ul style="list-style-type: none"> <li>♦ <u>FY09 Application Period Cut-Off Date</u> <ul style="list-style-type: none"> <li>▪ <b>First Cut-Off date for Applications</b></li> </ul> </li> </ul>	<b><u>July 3, 2008</u></b>
<ul style="list-style-type: none"> <li>♦ <u>District Conservationist:</u> <ul style="list-style-type: none"> <li>▪ Provide Local FSA office a list of names of applicants that have been screened as High Priority Applications for “priority processing”.</li> </ul> </li> </ul>	Ongoing
<ul style="list-style-type: none"> <li>♦ <u>District Conservationist:</u> <ul style="list-style-type: none"> <li>▪ All Screened EQIP applications entered into ProTracts with complete eligibility and vendor information</li> </ul> </li> </ul>	As received – August 1, 2008
<ul style="list-style-type: none"> <li>♦ Field office ProTracts permission will be shut off for application entry</li> </ul>	August 4, 2008
<ul style="list-style-type: none"> <li>♦ <u>District Conservationist:</u> <ul style="list-style-type: none"> <li>▪ Completion of EQIP Ranking Worksheets with applicants</li> <li>▪ Conservation Planning &amp; Contract Development for High Priority applications</li> <li>▪ Final contract entry into ProTracts of High Priority applications (pending availability of funds)</li> </ul> </li> </ul>	12/1/2008
<ul style="list-style-type: none"> <li>♦ <u>ASTC/FOs – Area Office</u> <ul style="list-style-type: none"> <li>▪ Provide oversight, review, and guidance to Offices – Technical approvals</li> <li>▪ Provide oversight, review, and guidance for ProTracts</li> <li>▪ Use of ProTracts reports for tracking status of applications, progress, etc</li> </ul> </li> </ul>	Ongoing
<ul style="list-style-type: none"> <li>♦ <u>ASTC(P):</u> <ul style="list-style-type: none"> <li>▪ Fund High Priority EQIP applications entered in ProTracts</li> </ul> </li> </ul>	12/2/2008
<ul style="list-style-type: none"> <li>♦ <u>District Conservationist:</u> <ul style="list-style-type: none"> <li>▪ Send Tentatively Accepted Letters</li> </ul> </li> </ul>	Immediately after notification from SO
<ul style="list-style-type: none"> <li>♦ <u>District Conservationist:</u> <ul style="list-style-type: none"> <li>▪ Obtain all participant signatures on final contract documents and CD review</li> <li>▪ Indicate contract signing in ProTracts</li> <li>▪ Notify Area Conservationist complete second level review and promote contract approval and fund obligation in ProTracts</li> </ul> </li> </ul>	January 30, 2009

\* Subject to change or modification as determined by the CO NRCS State Conservationist